



October 2, 2019

To: Local Presidents, RVPs/NVPs/Branch Presidents, Atlantic Regional Council, Regional Committees

From: Colleen Coffey, Regional Executive Vice-President - Atlantic

Re: Call for Applications – Advanced Local Officers Training

The Atlantic Region of the Public Service Alliance of Canada is pleased to offer Advanced Local Officers Training. This course will give local officers a chance to develop leadership skills, problem-solving skills, and mobilization skills in order to build a more inclusive and participatory Local.

Building on the Introduction to Local Officers, this course will explore the role of the local executive, strategic planning, local activities, local committees and terms of reference, communicating and recruiting, representation issues and the Duty of Fair Representation, local meetings, improving the effectiveness of union management, consultation, and rights and protections of union representatives.

Course materials cover:

- Highlight the elements of a strong union at the workplace,
- Build partnerships and access resources and information through their union and community contacts,
- Work effectively as an Executive; and
- Build a more inclusive and participatory Local

Two or more members of the same local executive are encouraged to apply.

Pre-requisites:

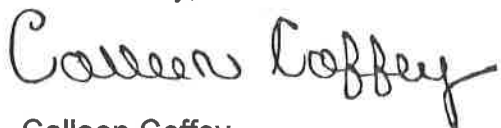
Applicants must have a minimum of Talking Union Basics or our Communities, Our Union, Our Rights: An Introduction to the PSAC for Indigenous Members, and the Introduction to Local Officers course.

This three-day course will be offered in each of the following locations on the following dates:

- Gander, NL – 9am-5pm, November 15th-17th, 2019 – for members in Newfoundland and Labrador
- Charlottetown, PEI – 9am-5pm, November 22nd-24th – for members in Prince Edward Island
- Halifax, NS – 9am-5pm, November 29th – December 1st – for members in Nova Scotia

A bilingual Advanced Local Officers Training will also be offered in New Brunswick in the spring, details to be confirmed. For more details on the course, deadlines, and information on how to apply, please see the attached course posters.

In Solidarity,

A handwritten signature in black ink that reads "Colleen Coffey". The signature is written in a cursive, flowing style.

Colleen Coffey
Regional Executive Vice-President
Atlantic Region