



Education Program - Advanced Course List

ADVANCED COURSES

Advanced Duty to Accommodate (2 days)

This course will help members to develop a broader capacity for effective representation on the issue of duty to accommodate for members with disabilities. Applicants should be union representatives who have had some training and exposure to issues related to duty to accommodate. It is preferable that applicants have also previously taken the Introduction to Duty to Accommodate course and/or the Grievance Handling course.

Advanced Local Officers Training (3 days)

Ideally two or more members of the same local executive should participate in this course. Expanding on the Local Officers training, you will develop leadership skills, problem-solving skills, and mobilization skills. Course content includes the role of the local executive, strategic planning, local activities, local committees and terms of reference, communicating and recruiting, representation issues and the Duty of Fair Representation, local meetings, improving the effectiveness of union management, consultation, and rights and protections of union representatives.

Advanced Representation Training for Stewards

This course is for stewards who are ready to advance their representation skills and take on more challenging cases. Participants will explore emerging trends in member grievances and will learn about the legal context in which they operate. The training will also focus on skills like note-taking, file-keeping and fact-finding, as well as problem solving and case analysis. The training will help stewards manage member expectations about the grievance process, and explore the steps and processes involved in filing a grievance and taking it to its final conclusion.

Domestic Violence in the Workplace (2 days)

This course presents domestic violence as a workplace and union issue and explores how we can support members experiencing domestic violence.

Course Objectives:

By the end of this workshop participants will be able to:

1. explain why domestic violence is a workplace issue and what the union can do to support members who experience domestic violence
2. identify the role and responsibilities of the parties with regards to supporting someone in the workplace who experiences domestic violence
3. recognize the signs, in the workplace, that someone might be experiencing domestic violence
4. support and refer members who experience domestic violence
5. deliver a short awareness presentation to members, on domestic violence in the workplace

Indigenous Women Leaders (2.5 days)

This program is run through National Education

Internal Investigations Committee Training (3 days)

This program is run through National Education

Unionism on Turtle Island (4 days)

The purpose of the training is to build meaningful, long-term relationships with Indigenous peoples inside and outside of our workplaces, with the aim of both supporting the decolonization of Indigenous peoples and increasing Indigenous peoples' representation at work and in the union.

Unions Work for Women: A PSAC course for active women members (3 days)

This advanced course is intended for a diverse group of women participants – sisters from equality seeking groups, sisters from different geographic or rural/urban areas, sisters from different employer groups and PSAC structures, sisters who are active in their union, or in their community, or on specific issues that matter to them, sisters who are young workers and sisters who are not. The goal of the course is to build a better union, better workplaces and a better

society by encouraging and supporting active PSAC women in their struggle for fairness, equality and social justice.

Violence Prevention in Federally Regulated Workplaces (2 days)

This course will highlight the legal requirements on violence prevention with Part II of the Canada Labour Code and assist participants' knowledge of the existing recourses available to prevent and deal with violent occurrences in the workplace. This course is open to health and Safety Committee members, Local Executive members and Local Stewards.