BASIC EDUCATION SCHEDULE – Winter 2017

Newfoundland & Labrador

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| |  | | --- | | October  21 - 22  St. John’s  October  27-29  Location DTB  November  4 - 6  St. John’s |   **Grievance Handling**  This course provides new PSAC shop stewards with essential basics for grievance handling and effective stewarding  **Who can apply: Open to all PSAC members** **in St. John’s area**  **Location: PSAC Boardroom, 33 Pippy Place**  **Time: 9:00 am – 5:00 pm**  **District School**  This course will discuss mental health and harassment in the workplace, the role of the stewards and how to work through conflict, as well as effective leadership.  **Who can apply: Open to all PSAC members** **in Central and Western NL**  **Location: TBD**  **Time: 9:00 am – 5:00 pm**  **Local Officers Training**  This course will provide new Officers of a Local Executive an opportunity to understand their responsibilities as a Local Officer, and to know how and where to obtain support within the PSAC.  **Who can apply: Open to all PSAC members** **in St. John’s area**  **Location: PSAC Boardroom, 33 Pippy Place**  **Time: 9:00 am – 5:00 pm** | |
| November  18 - 19  Goose Bay | **Grievance Handling**  This course provides new PSAC shop stewards with essential basics for grievance handling and effective stewarding.  **Who can apply: Open to all PSAC members** **in Labrador Area**  **Location: TBD**  **Time: 9:00 am – 5:00 pm** |
| November  25  St. John’s  November  26  St. John’s | **Interpreting the Collective Agreement**  This course will enhance your understanding of what a collective agreement is and what is in it.  **Who can apply: Open to all PSAC members** **in St. John’s area**  **Location: PSAC Boardroom, 33 Pippy Place**  **Time: 9:00 am – 5:00 pm**  **Effective Locals/Committees**  This one day course will help participants gain the knowledge and skills needed to conduct the business of their Local/Committee, setting an agenda, preparing financial statements, how to chair a meeting, rules of order, etc  **Who can apply: Open to all PSAC members** **in St. John’s Area**  **Location: PSAC Boardroom, 33 Pippy Place**  **Time: 9:00 am – 5:00 pm** |
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| Online Learning | **Online Learning**  All PSAC members can also do on-line education training on different topicsat the following link: [www.psacunion.ca/online-learning](http://www.psacunion.ca/online-learning). Members can also access new online steward courses at the following link: <http://vubiz.com/shop-stewards> |

