



Public Service Alliance of Canada
Alliance de la Fonction publique du Canada

Memorandum

October 14, 2016

To: DCL, Atlantic Region

From: Colleen Hodder, A/Regional Executive Vice-President, Atlantic

Subject: **Conference for Directly Chartered Locals**

Greetings:

The Atlantic Region will be hosting a conference for DCLs on November 26 and 27 at the Days Inn & Suites (formerly known as the Holiday Inn) in Moncton, NB.

The PSAC will cover the costs for one (1) delegate per local. Additional participants can attend based on space available, however, costs for additional participants will be the responsibility of the local.

Accommodations will be booked by the PSAC at the Days Inn & Suites (you do NOT need to book your room). Rooms, parking and taxes only will be direct billed to the PSAC. You will be reimbursed your loss of salary and travel expenses will be reimbursed at the PSAC rates. If you wish to receive an advance on your loss of salary, please fax your pay stub to Lise's or Anna's attention to 506.857.9792 no later than November 11, 2016.

The conference will begin at 9:00 a.m. on Saturday, November 26 and end at noon on Sunday, November 27; therefore, some of you may need to travel on Friday, November 25. The agenda will be forwarded shortly.

Please register by November 14. For any questions, contact:

Anna Goguen, toll free at 1.800.788.8555 or 506.857.4220 or email her at goguena@psac-afpc.com

In solidarity,

Colleen Hodder, A/Regional Executive Vice-President, Atlantic